

Palos Heights Public Library
Board of Trustees Meeting – February 20, 2020

President Burek called the meeting to order at 7:01 p.m. at the Palos Heights Public Library, 12501 S 71st Avenue, Palos Heights, Illinois.

In the absence of Trustee Snow, Trustee Zubik acted as Secretary and took minutes. Present were Trustees: Steven Foertsch, Rose Zubik, George Fear, Geri Burek, Sue Jankowski, Jennifer Georgis, and Dawn Bronson. Also present were: Library Director Jesse Blazek, Jenanine Kacmar and Terry Fleckenstein

There was no no Public Comment or guests.

Trustee Zubik moved and Trustee Georgis seconded a motion to approve the minutes from the January 16, 2020 meeting. All in favor – motion carried.

Trustee Foertsch moved and Trustee Zubik seconded a motion to approve the additional General Fund Bill list for the month of January 2020 in the amount of \$80,413.22. On a roll call vote – all in favor and motion carried.

Trustee Foertsch moved and Trustee Jankowski seconded a motion to approve the General Fund Bill list dated February 20, 2020 in the amount of \$58,263.50. On a roll call vote – all in favor and motion carried.

Trustee Foertsch moved and Trustee Georgis seconded a motion to approve the Special Reserve Fund Bill list dated February 20, 2020 in the amount of \$4,948.79. On a roll call vote – all in favor and motion carried.

Trustee Foertsch moved and Trustee Georgis seconded a motion to approve the Treasurer's report for the month ending January 31, 2020. On a roll call vote – all in favor and motion carried.

President Burek gave a brief report.

Director Blazek gave a brief summary of his Director's Report a copy of which was provided to each Trustee.

There was no correspondence.

Committee Reports:

Budget & Finance – No report
Building & Grounds – No report
City Council Liaison – No report
Ethics Officer – No report

Friends of the Library – a brief report was given on the Friend’s recent book sale. A little less than \$3,000 profit. Friends are looking for donations of books as their inventory is getting low.

Long Range Plan – deferred to new business

Nominating - No Report

Personnel – No Report

Policy – Deferred to new business

Unfinished Business:

1. **Estate of Francine Zanardo:** There was a brief discussion regarding a proposed program: Immigration Stories by Nestor Gomez. Proposed date: September 30th 7:00 p.m. in the Grand Lobby at Trinity. The program would cost around \$2,500. Balance in account is about \$135,000 and there is still another smaller distribution to come. Also discussed a “film fest” type of program. The films would be shown at the library and attendees would vote on their favorites.
2. **Trustee Travel Expenses:** None
3. **Approval of move of the August Regular Meeting Date:** The library will be co-sponsoring a band for Concert in the Park on August 20th our regular meeting date. Obviously, the Trustees would like to be able to attend this library co-sponsored event. Trustee Zubik moved and Trustee Jankowski seconded a motion to move the date of the August meeting to August 13, 2020 to allow the library trustees to attend the concert co-sponsored by the library. After a short discussion on a voice vote – all in favor – motion carried.
4. **Long Range Planning Recommendations:** Trustee Georgis gave a report on the long range plan committee meeting and proposed plan. The recommendation of the committee is to further review the plan before formally presenting to the board. Therefore, the Long Range Planning Recommendation has been tabled until the March meeting.
5. **Approval to rescind Financial Policy:** Trustee Zubik moved and Trustee Georgis seconded a motion to rescind Financial Policy. There was discussion regarding the fact that the policy is basically obsolete and significant portions are no longer applicable. On a voice vote – all in favor – motion carried
Trustee Foertsch moved and Trustee Zubik seconded a motion that the Finance Committee will submit a new Financial Policy to the Policy Committee to be implemented within nine months. On a voice vote – all in favor – motion carried

Trustee Zubik moved and Trustee Georgis seconded a motion to adjourn the meeting at 7:45 p.m. All in favor – Motion carried