



PALOS HEIGHTS
PUBLIC LIBRARY

Palos Heights Public Library Board of Trustees

Meeting of May 19, 2022

President Burek called the meeting to order at 7:00 PM. The meeting was conducted in person at the Palos Heights Public Library.

The Secretary called the roll and the following Trustees were present: Trustees Burek, Snow, Jankowski, Rhodes, and Keogh, were present. Trustees Foertsch, Zubik and Fear were absent. The President declared a quorum present.

Library Director, Jesse Blazek, and Business Manager Terry Fleckenstein were present. Also present were Dan Eallonardo, owners' representative, Courtney Clement of the Lauterbach and Amen auditing firm, new staff person, Dora Sokolowski, and newly appointed Head of Circulation, Lorena Rodriguez. There was no public comment.

Trustee Snow moved for the approval of the minutes of the April 21, 2022 meeting. Correction was suggested, to include the Library Director and Business Manager as in attendance. The motion was amended to approve the minutes as corrected, and Trustee Rhodes seconded, and the motion carried.

The President, with the agreement of the Board, called upon Courtney Clement of the firm of Lauterbach and Amen, to present the results of the firms audit of the Library. This presentation was otherwise on the New Business portion of the agenda. Ms. Clement made her presentation, referencing the long and short versions which had previously been provided to the Trustees. The report found the Library operating at the highest level. Trustee Snow moved to approve the audit report and Trustee Jankowski seconded it. This motion carried on a voice vote.

The President called upon Trustee Keough to present the following Treasurer's motions, in the absence of the Treasurer.

Trustee Keough moved to approve the General Fund bills for the month of April, 2022 in the amount of \$124, 535.18. Trustee Jankowski seconded the motion. On a roll call vote, the motion carried.

Trustee Keough moved to approved the Special Reserve fund bills for the month of April in the amount of \$150.489.10. Trustee Rhodes seconded the motion and the roll call vote carried the motion.

Trustee Keough moved to approve the Treasurer's report for the month ending April 30th, 2022. Trustee Rhodes seconded the motion. On a roll call vote, it carried.

Board President Trustee Geri Burek. Trustee Fear's term has ended and the Mayor has appointed Diane Key as a new Library Trustee. She will join us next month. Trustee Snow has been appointed to the Nominating Committee. **

Director, Jesse Blazek, made his report, in addition to the Director's Narrative provided in the Board members' packets. He expressed his appreciation to Owners' representative, Dan Eallonardo, for his willingness to help with our fountain project.

The Director elaborated on the subject of the projected tax revenue delay in Cook County, inviting discussion from the Trustees about strategies the Library should pursue to compensate for the significant impact the delay will have upon operations. After discussion of possible strategies, Trustee Snow offered this motion: The library should seek assistance from the City of Palos Heights for tax anticipation loans, first, before seeking commercial loans. Trustee Rhodes seconded. The motion carried.

The Library's farewell party for Head of Circulation, Karen Skocik, will take place tomorrow, May 20th.

There was no correspondence.

President Burek called upon committee chairmen and the following offered reports.

No Treasurer's report.

As Committee Chairman, President Burek reported that 'things are wonderful' in the Building and Grounds.

President Burek reported that she and Director Blazek attend the City Council meetings together.

Trustee Snow deferred to Director Blazek for the report from the Friends of the Library meeting. The Director reported that the Friends have already purchased the Laser cutter for the Maker Space in the new YTS area. The August Book Sale will take place August 5-8th.

The Nominating Committee report was given by Trustee Snow. Trustee Rose Zubik has been if she would fill the remaining portion of former Trustee Jennifer Georgis' term as Vice- President of the Board of Trustees. Trustee Snow recommended this appointment and moved made a motion to that effect. Trustee Rhodes seconded. The motion carried on voice vote.

Unfinished business contained the report from Director Blazek regarding the gifts of both the Osterberg estate and the Zanardo estate. The Osterberg Estate has dispersed \$192,500. to the Library. The General Fund holds the remaining \$152, 534.04 from the Zanardo Estate. Trustee Snow moved and Trustee Rhodes seconded the motion to designate both of these bequests for the YTS renovation. The motion carried on a roll call vote.

A discussion of naming the identifiable spaces in the YTS section to honor these benefactors, and the Friends of the Library was begun, but not concluded. Further discussion toward decision making is deferred until future meetings.

New Business.

The President called upon Dan Eallonardo to report on the YTS renovation project. The project is "mostly on time" but supply chain issues will impact the progress as it nears completion. The contractor is "doing a good job".

Following this report, Trustee Rhodes moved to approve payment of the following expenses of the project, with Trustee Keough seconding each motion.

Rhodes' motion to pay Lo Destro Construction \$238, 081.23 carried on roll call vote.

Rhodes' motion to pay a total of \$14,106.00 for the seven requested contingency items listed in the agenda, was carried on roll call vote.

Trustee Jankowski moved to adjourn the meeting and Trustee Keough seconded. President Burek declared the meeting adjourned at 8:30 PM. The next regularly scheduled Board meeting is June 16, 2022.