

Palos Heights Library Board Meeting

May 15, 2025 Minutes

1. The meeting was called to order at 7:00 PM by President Susan Snow. The following trustees were present: Diane Key, Hilary Rhodes, Rose Zubik, John Peltz and President Susuan Snow. Steve Foertsch, Sue Jankowski, and Patrick Keough were absent.
2. Also present were Jesse Blazek, Library Director, Terry Fleckenstein, Business Manager, and Tina Ruzala, Head of Youth & Teen Services.
3. No members of the public attended and there was no public comment.
4. Trustee Zubik moved to approve the minutes of the April regular board meeting and Trustee Key seconded. The minutes were approved by a voice vote.
5. **Treasurer's Report**
 - a. Treasurer Peltz moved to approve the General Fund bills for April 2025 for \$157,703.85. His motion was seconded by Trustee Zubik. On a roll call vote, the motion carried.
 - b. Treasurer Peltz moved to approve the Treasurer's report for the month ending April 30, 2025. His motion was seconded by Trustee Zubik. On a roll call vote, the motion carried.
6. There was no President's report.
7. **Director's Report:** In addition to Jesse Blazek's written report:
 - a. IMLS additional information - looks to be secure for the 2025-26 fiscal year, but the future is unknown for programs like RAILS with changes in federal funding.
 - b. Building Envelope testing has been completed by BTC and a building leak has been found! Caulking seems to be part of the problem, but BTC will get a formal report to us in the next 2 weeks or so, and they will make a couple of recommendations - cheap fix, longer term (more expensive) fix, and something in between. Unknown financial implications at this time, we will know more at the June meeting.
 - a. Bethshan Library Cards update - after consulting our library attorney, we were able to identify a way to use the non-resident card tax method to calculate cards for Bethshan residents at \$0/each. Exploring the idea of having a contract with Bethshan for possible financial loss and accountability.
 - b. A new tree is going to be purchased for the library grounds. Jesse asked for tree recommendations and the following were suggested: Japanese

Maple and Evergreen.

2. President Snow encouraged trustees to watch the excellent film Jesse mentioned in his report, "Free For All: The Public Library."
8. There was no correspondence.
9. There were no committee reports.
10. Trustee Rhodes made a motion to approve the "tax bill method" in calculating non-resident card fees for the year beginning July 1, 2025. Trustee Key seconded. On a roll call vote, the motion carried.
11. On a motion by Trustee Zubik and a second by Trustee Peltz, Vice President Zubik adjourned the meeting at 7:31pm.
12. The next board meeting is Wednesday, June 18th at 7:00pm.