

Palos Heights Public Library - Board of Trustees
Minutes of the January 17, 2019 Meeting

President Snow called the meeting to order at 7:03 p.m. at the Palos Heights Public Library, 12501 South 71st Avenue, Palos Heights, Illinois.

Present were Trustees: Dawn Bronson; Susan Snow; Ed McGovern; Jennifer Georgis; Steven Foertsch; Rose Zubik; and Susan Jankowski. Geri Burek and George Fear were absent

Also present were: Library Director Jesse Blazek, Jeannine Kacmar, Terry Fleckenstein,

Welcome of Guests: Lorena Rodriguez

Public Comment: None

Minutes of November 15, 2018: There was one correction to the minutes. Trustee Zubik moved and Trustee McGovern seconded a motion to approve the minutes of November 15, 2018 as corrected. On a voice vote all in favor. Motion carries. Filed as approved.

Treasurer's Motions:

Trustee Foertsch moved and Trustee Zubik seconded a motion to approve the General Fund Bill list for the month of November 2018 in the amount of \$114,984.12. On a roll call vote - all in favor. Motion carries.

Trustee Foertsch moved and Trustee McGovern seconded a motion to approve the Special Reserve bill list for the month of November 2018 in the amount of \$8,953.86. On a roll call vote – all in favor. Motion carries.

Trustee Foertsch moved and Trustee Georgis seconded a motion to approve the Treasurer's report for the month ending November 30, 2018. On a roll call vote – all in favor. Motion carries.

Trustee Foertsch moved and Trustee McGovern seconded a motion to approve the General Fund bill list for the month of December 2018 in the amount of \$156,834.08. On a roll call vote – all in favor. Trustee Snow abstained from voting. Motion carries.

Trustee Foertsch moved and Trustee Zubik seconded a motion to approve the General Fund bill list dated January 17, 2019 in the amount of \$19,154.57. On a roll call vote – all in favor. Motion carries.

Trustee Foertsch moved and Trustee McGovern seconded a motion to approve the Treasurer's report for the month ending December 31, 2018. On a roll call vote – all in favor. Motion carries.

President's Report: President Snow gave a brief President's Report.

Director's Report: Director Blazek presented his report on status on library business. A written copy was provided to each Trustee.

Correspondence: Thank you note from staff

Committee Reports:

Budget & Finance – A brief report was given by Trustee Foertsch

Building and Grounds – No Report

City Council Liaison – Trustee Snow reported on behalf of Trustee Burek

Ethic Officer – No Report

Friends of the Library Liaison – No Report

Long Range Planning – No Report

Nominating – No Report

Personnel – No Report

Policy – No Report

Unfinished Business:

Discussion of donation from the estate of Francine Zanardo – No Report at this time. Carries on as unfinished business.

Discussion of 75th Anniversary Festivities – a report was given to the Board

New Business –

Approval of recommendations of the Budget & Finance Committee

a. Annual Special Reserve Fund Transfer – Non Action

b. FY 2019 Appropriation. – Trustee Foertsch moved and Trustee McGovern seconded a motion to approve the Fiscal Year 2019 Appropriation in the amount of \$2,389,818
On a roll call vote – all in favor. Motion carries

Approval of new roof access door proposal – Trustee Zubik moved and Trustee Georgis seconded a motion as amended to disregard the prior proposal of Door Systems in the amount of \$11,374 and instead we approve the current proposal of Door Systems in an amount not to exceed \$13,748 for the installation of a new roof access door. On a roll call vote – all in favor. Motion carries.

Approval of early closing on February 28, 2019 – Trustee McGovern moved and Trustee Foertsch seconded a motion that the library close for business at 4 p.m. on February 28, 2019 in preparation for the 75th Anniversary Celebration. On a voice vote – all in favor. Motion carries.

Approval of 2019 Palmer Award recipient – Trustee Zubik moved and Trustee McGovern seconded a motion to award the 2019 George Palmer Award to Ron Jankowski, Carl Germann, Palos Heights TV, Jeannine Kacmar and Catherine Crosse for the research and production of the story of Palos Heights. On a voice vote. All in favor motion carries.

Adjournment: Trustee Georgis moved and Trustee McGovern seconded a motion to adjourn the meeting at 8:25 p.m.

Next meeting: Thursday, February 21, 2019

