

Palos Heights Public Library Board of Trustees

Minutes of the meeting of February 16, 2023

The meeting was called to order at 7:00 PM by President Geri Burek. The following Trustees were present: Key, Rhodes, Jankowski, Keough and Burek. Trustees Foertsch and Zubik were absent. Trustee Snow was present via zoom, and, accordingly, was not counted in the quorum. The President announced that a quorum was present.

Library Director, Jesse Blazek, was present. Owner's Representative, Dan Eallonardo, was also present.

No visitors, and thus, no public comment was offered.

The minutes of the January 19th, 2023 meeting were approved on Trustee Jankowski's motion, Trustee Key's second, and a voice vote.

Treasurer Trustee Keough made his motion to approve the General Fund bills for the month of January for the total of \$236,873.75. His motion was seconded by Trustee Rhodes. The roll call vote carried the motion.

Trustee Keough's next motion was to approve the Treasurer's report for the month ending January 31, 2023. Trustee Key provided the second, and a roll call vote carried the motion.

The President did not present a report.

The Director presented a report in addition to the Director's Narrative in our packets. Business Manager, Terry Fleckenstein, is back to work nearly full time, following her surgery. The Director and Trustees discussed the Mayor's State of the City luncheon on March 14th and who would be attending. In response to a question from the Treasurer, Director Blazek said that our reimbursement payment to the City of Palos Heights is due on or before April 1st.

There was no correspondence.

President Burek called on Committee Chairmen to report. The following committees had reports and made them:

Building and Grounds met before the Board meeting and Owners Representative Dan Elleanardo participated in regard to quotes for engineering of the parking lot resurfacing. Other contemplated issues and projects were discuss, but no action was sought from the Board at this time.

Trustee Jankowski reported as Friends of the Library Liaison. The February Book Sale produced one of the highest sales totals ever.

Fundraising Chairman, Trustee Burek urged contributions to the Library.

The Long Range Plan Committee Chairman, Trustee Jankowski noted that the committee will meet immediately before the April Board meeting.

NEW BUSINESS

President Burek called on Owners Representative, Dan Elleanardo, to report on the completion status of the YTS renovation project. The report is that the project is complete, and came in under budget. A change order (#002) *credits* the Library \$13,066.57. The Board offered our representative appreciative congratulations and moved, by Trustee Keough's motion and Trustee Key's second, to approve that credit change order. On a roll call vote, the motion carried. Mr. Elleanardo complemented Director Blazek by saying "Jesse made things easy for us".

A separate task had been asked of LoDestro Construction; electrical work. Trustee Keough moved to pay them \$1360, Trustee Jankowski seconded and the motion carried on a roll call vote.

The final bill from LoDestro Construction in the amount of \$14,900.30 was presented and payment approved on Trustee Keough's motion, Trustee Key's second, and the roll call vote of the Trustees.

The renewal of the Board's annual Ethics Statement was moved by Trustee Keough and seconded by Trustee Key. It was approved on a roll call vote.

Trustee Jankowski informed the Board of the new location of the City's television studio; in the former 911 call center building next to the Police Department.

Trustee Rhodes asked about staff screening of behavior on the second floor in the remodeled YTS facilities. She told of a scenario which gave rise to concerns and questions about what standards or policies were being applied to patrons, especially with regard to the interactive screens area. The Director will address those questions with staff.

President Burek asked for a motion to adjourn. Trustee Keough provided one and Trustee Key seconded.

The meeting was adjourned at 7:47 PM.

The next meeting will take place on March 16th at 7:00 PM.