



Palos Heights Public Library - Board of Trustees Meeting
Minutes of the March 14, 2019 Meeting

Vice-President and Acting President Geri Burek called the meeting to order at 7:00 p.m. at the Palos Heights Public Library. 12501 South 71st Avenue, Palos Heights, Illinois.

Present were Trustees: George Fear; Geri Burek; Jennifer Georgis; Steven Foertsch; Ed McGovern and Rose Zubik

Also present were: Library Director Jesse Blazek and Business Manager Terry Fleckenstein

Welcome of Guests: No Guests

Public Comment: None

Minutes of 1/18/2018: Trustee Zubik moved and Trustee Foerstch seconded a motion to approve the minutes of 2/21/2018. All in favor. Motion carries.

Treasurer's Motions:

Trustee Foerstch moved and Trustee Zubik seconded a motion to approve the Additional General Fund bill list for the month of February in the amount of \$108,312.55. On a roll call vote - all in favor and motion carries.

Trustee Foerstch moved and Trustee Zubik seconded a motion to approve the General Fund bill list dated march 14, 2019 in the amount of \$49,918.03. On a roll call vote - all in favor and motion carries.

Trustee Foerstch moved and Trustee Zubik seconded a motion to approve the Treasurer's report for the month ending February 28, 2019. On a roll call vote - all in favor and motion carries.

President's Report: No Report

Director's Report: Director Blazek gave a brief report and status on library business. A written copy was provided to each Trustee.

Correspondence: A thank you note was received to Tina and Laura re the School District 118 event.

Committee Reports:

Budget & Finance - No Report

Building and Grounds - No Report

City Council Liaison – Trustee Burek gave a brief report

Ethic Officer - No Report

Friends of the Library Liaison - No Report

Long Range Planning – Jennifer Georgis gave a brief report on their recent meeting with Jesse & Sarah Armstrong touching on the library’s mission statement.

Nominating - No Report

Personnel - No Report

Policy - No Report

Unfinished Business:

1. **Discussion of donation from the estate of Francine Zanardo**

a. Approval of signage purchase and installation – Trustee Zubik moved and Trustee Georgis seconded a motion to approve a sign post to be located in the pollinator garden. The sign is to be provided and installed by IZone Imaging in an amount not to exceed \$1,305.29 and \$100 installation fee. After discussion and on a roll call vote – all in favor. Motion carried.

b. Approval of high profile speaker event – Trustee Zubik moved and Trustee Georgis seconded a motion to approve engaging Lisa See at a cost not to exceed the sum of \$13,250 to be held at an outside venue. After discussion and on a roll call vote – all in favor. Motion carried.

2. **Discussion of 75th Anniversary Festivities.** Jesse gave a report on the success of the 75th celebration and over all feedback.

New Business:

1. **Approval of National Library Workers’ Day Honoraria – April 14.** Trustee Georgis moved and Trustee McGovern seconded a motion to approve the expenditure of \$700 to be used to purchase gift cards for the staff to be presented to them on National Library Workers Day. On a roll call vote – all in favor. Motion carried.

Trustee Georgis moved and Trustee McGovern seconded a motion to adjourn. Meeting adjourned at 8:00 p.m.

Next meeting: Thursday, April 18, 2019