



PALOS HEIGHTS  
PUBLIC LIBRARY

# BOARD OF TRUSTEES MEETING AGENDA

January 27, 2022

As an in-person meeting is not feasible during the current declared disaster, this meeting will take place online at the following link:

<https://zoom.us/j/95444227535?pwd=RU1BTWlteUpzRWZpK0FGNENZdno0Zz09>

One tap mobile:

+13126266799,,95444227535#,,,,\*493417#

Or dial in to the meeting:

312-626-6799

Meeting ID: 954 4422 7535

Passcode: 493417

Public comment will be taken via email at [admin@phlibrary.org](mailto:admin@phlibrary.org) or telephone at 708-448-1473 at any time prior to 2:00pm on January 27. Comments will be read into the record at the start of the meeting.

All voting will require a full roll call, and this meeting will be recorded.

CALL TO ORDER:	7:00pm
ROLL CALL:	
WELCOME OF GUESTS:	
PUBLIC COMMENT:	All comments previously sent in will be read at this time
MINUTES OF MEETING:	Approval of the minutes of the November 18, 2021 regular meeting
TREASURER'S REPORT:	Approval of the General Fund bills for November 2021 for \$119,198.38
	Approval of the Special Reserves Fund bills for November 2021 for \$38,193.24
	Approval of the Treasurer's report for the month ending November 30, 2021
	Approval of the General Fund bills for December 2021 for \$161,175.00
	Approval of the Special Reserves Fund bills for December 2021 for \$18,810.83
	Approval of the Treasurer's report for the month ending December 31, 2021

PRESIDENT'S REPORT  
DIRECTOR'S REPORT

CORRESPONDENCE

COMMITTEE REPORTS:

Budget & Finance – Steve Foertsch  
Building & Grounds – Geri Burek  
City Council Liaison – Geri Burek  
Ethics Officer – Jennifer Georgis  
Friends of the Library Liaison – Susan Snow  
Long Range Planning – Jennifer Georgis  
Nominating – Rose Zubik  
Personnel – Susan Snow  
Policy – Rose Zubik

UNFINISHED BUSINESS:

1. Discussion of donation from the estates of Zanardo and Osterberg
2. Approval of Recommendations of Policy Committee
  - a. Persons Without Rides Policy
  - b. Unattended Children Policy

NEW BUSINESS:

3. Approval to Award Contract for YTS Renovation Construction
4. Approval to Award Contract for YTS Furniture Package #1
5. Approval to Award Contract for YTS Furniture Package #2
6. Approval to Award Contract for YTS Furniture Package #3
7. Approval of Recommendations of Budget & Finance Committee
  - a. FY2022 Appropriation
  - b. Special Reserves Fund Balance Transfer
8. Approval of Recommendations of Building & Grounds Committee
9. Approval of Special Reserves Expenses in Excess of \$5,000:
  - a. Product A+D for \$12,030.24

ADJOURNMENT

NEXT MEETING:

Thursday, February 17, 2022

The Palos Heights Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, please contact Jesse Blazek, 708-448-1473.